

A Chapter of the American Physical Therapy Association

EXAMPLE ANNUAL CONFERENCE

Oct. 14-16, 2022

Kalahari Resort | Pocono Manor, PA

APTAPA.ORG/MOVEPA

TOP 10 REASONS TO EXHIBIT AT THE 2022 APTA PA ANNUAL CONFERENCE

- 1. Access to more than 400 physical therapy professionals in the commonwealth.
- 2. 9.5 hours of unopposed exhibit breaks and more than 23 hours of total exhibit time.
- 3. The opportunity to tell your story to our niche audience.
- 4. 20% off exhibit fees with Early Bird registration (before Aug. 31, 2022).
- 5. Complimentary pre- and post-conference mailing list to assist with marketing and show follow-up.
- 6. Sponsorship opportunities designed to set your company apart.
- 7. Ability to sell your products and services directly on the exhibit hall floor.
- 8. Complimentary listing in APTA PA conference program.
- 9. Enhanced sponsor opportunities to increase exposure and visbility.
- 10. Ability to attend educational programming (space permitting; no CEUs available).



2022 APTA PA ANNUAL CONFERENCE

EXHIBITOR PROSPECTUS

WHY APTA PENNSYLVANIA?

APTA Pennsylvania invites you to exhibit at our 2022 Annual Conference Oct. 14-16, 2022, at Kalahari Resort in Pocono Manor, PA. The premiere event for physical therapy in Pennsylvania, this conference allows your company to be exposed to up to 400 physical therapists, physical therapist assistants, and students from across the commonwealth.

Connecting you with our members is the primary purpose of our exhibit hall. Allowing for face-to-face interaction is important for developing relationships, exploring opportunities, and bridging networks. Put your company and its messaging in front of our members to discuss products and services with the individuals who are treating patients and providing direct patient care.

With digital and print marketing opportunities, APTA PA Annual Conference exhibiting provides you with the vehicles to inform physical therapy professionals about your company.

WHO WE ARE



APTA Pennsylvania is a chapter of the American Physical Therapy Association (APTA). APTA Pennsylvania's core purpose and mission is to represent, advocate and advance the practice of physical therapy in the commonwealth

of Pennsylvania. The physical therapy profession is continually evolving in both clinical practice and access to healthcare consumers. Clinicians are recognized in the Commonwealth as the providers of choice and leaders in the prevention of impairment, wellness, and restorative care of neuromusculoskeletal systems.

APTA Pennsylvania is one of 50 state chapters within the APTA and currently represents approximately 3755 physical therapist and physical therapist assistant members, and over 1,800 student members across the Commonwealth. In addition, it consists of seven districts (Northwest, Northcentral, Northeast, Southwest, Westcentral, Southcentral, and Southeast) of the commonwealth and includes seven Special Interest Groups (SIGs): Acute Care, Geriatric, Neurology, Pediatric, Physical Therapist Assistant, Private Practice, and Student.

APTA PA ANNUAL CONFERENCE

INFORMATION & GUIDELINES

EXHIBIT HALL SCHEDULE

FRIDAY, OCT. 14

8:00 a.m.-11:00 a.m. Exhibitor Setup

11:00 a.m.-9:00 p.m. Exhibit Hall Open

11:00 a.m.-12:00 p.m. Lunch (unopposed)

2:00 p.m.-2:30 p.m. Break (unopposed)

7:00 p.m.-9:00 p.m. Opening Reception (unopposed)

SATURDAY, OCT. 15

7:00 a.m.-6:30 p.m. Exhibit Hall Open

7:00 a.m.-8:00 a.m. Breakfast (unopposed)

10:00 a.m.-11:00 a.m. Break with Poster Sessions (unopposed)

12:30 p.m.-1:30 p.m. Lunch (unopposed)

4:45 p.m.-6:30 p.m. Brew & Business Membership Meeting (unopposed)

SUNDAY, OCT. 16

7:30 a.m.-11:00 a.m. Exhibit Hall Open

7:00 a.m.-8:00 a.m. Breakfast (unopposed)

10:30 a.m.-10:45 a.m. Break (unopposed)

11:00 a.m.-2:00 p.m. Exhibitor Teardown

CONTACTS

ΑΡΤΑ ΡΑ

Allison McIntosh EXECUTIVE DIRECTOR 2400 Ardmore Blvd, Ste 302 Pittsburgh, PA 15221 amcintosh@aptapa.org | 412-871-3406 x 101

Exhibit Coordinator

Helena Karlinski 2400 Ardmore Blvd, Ste 302 Pittsburgh, PA 15221 <u>hkarlinski@cmemanage.com</u> | 412-871-3406 x111

Advance Shipping

Shipments should be addressed as follows: Attach Form To: [Name of Exhibitor]/[Booth Number] APTA PA Annual Conference Oct. 14-16 Onsite Contact Name: Kalahari Resort 250 Kalahari Blvd Pocono Manor, PA 18349

Packages must arrive 10/11-10/14. \$8/box and up handling fee going in and out.

HOTEL INFORMATION

Kalahari Resort & Convention Center

250 Kalahari Blvd Pocono Manor, PA 18349

APTA PA Annual Conference Room Rates \$189 per night

Reservation Deadline Sept. 12, 2022, at 5:00 p.m. ET

Hotel Information

Check-in: 4:00 p.m. Check-out: 11:00 a.m.

Self-Parking is complimentary.

Resort Fee has been waived for our group.

72 hours advance notice is required to receive a full refund, less a \$25 processing fee, on hotel lodging cancellations.

*The APTA Pennsylvania Annual Conference block is NOT guaranteed through the deadline of Sept. 12, 2022. Once the block sells out, rooms will be available on a "space and rate availability basis" and the discounted conference rate will NOT be guaranteed. It is advised that you make your hotel arrangements as soon as possible.

Housing Booking Alert

The APTA PA Annual Conference is NOT affiliated with a housing company. Please be careful if approached by any company or service claiming to be an official housing provider for the APTA PA Annual Conference. APTA PA offers the guaranteed lowest rate available. In the past, APTA PA has been made aware of travel companies that are entirely fraudulent, misleading exhibitors and attendees with false information. Please note that you can ONLY book a room in the APTA PA Annual Conference block by using the booking information on this page or at .org. If you are contacted by a housing company trying to sell hotel rooms for this conference, please contact APTA PA Annual Conference management at 412-871-3406 x 104.

EXHIBIT INFORMATION

BASIC EXHIBIT SPACE

Early Bird Booth Space	Regular Booth Space
(by Aug. 31)	(after Aug. 31)
\$750	\$900

Exhibit space includes:

- 6' skirted table (additional tables can be purchased)
- Two chairs
- Trash can
- Two (2) attending representatives (additional representatives can be purchased for \$200 when attending representative registration opens in September 2022)
- Acknowledgement on APTA PA website and pre-conference eblast sent to more than 5,000 APTA PA members
- Acknowledgment on conference signage
- Pre-conference and post-conference digital mailing lists
- Printed on-site attendee list
- · Admittance to educational programming (space permitting; no CEUs available)

EXHIBITOR CHECKLIST

✓ Check items as they are handled!

- Register to exhibit at the MovePA 2022 Annual Conference
- Add a sponsorship opportunity or two for increase exposure and engagement
- □ Aug. 15 Advertising commitment deadline
- □ Sept. 6 Booth balance must be paid in full
- □ Sept. 6 Ad artwork deadline
- □ Sept. 12 Hotel reservation deadline
- Sept. 19 Exhibitor kit sent to main contact
- Sept. 19 Attending representative registration open register your on-site reps
- Oct. 3 Pre-conference mailing list emailed to main contact
- □ Oct. 3 Deadline for requesting exhibitor badges
- □ Nov. 7 Post-conference mailing list emailed to main contact



APTA PA ANNUAL CONFERENCE

SPONSORSHIP OPPORTUNITIES

Increase your exposure and enhance attendees' experiences with various sponsorship opportunities. All companies that add a sponsorship option to their MovePA Annual Conference registration will receive logo recognition in our on-site booklet. Ideas are not limited to items on this list.

ATTENDEE ITEMS

Lanyards - \$1,500 (includes cost of lanyards)

Your company logo will be featured on highly visible lanyards worn by attendees. Lanyards will hold plastic name tag holders that all attendees will wear throughout the duration of the conference.

Pens – \$750 (includes cost of pens)

What better way to ensure enhanced recognition during and after the conference than by sponsoring the conference pens? Your logo will appear with APTA Pennsylvania's logo on pens distributed to all attendees.

Tote Bags - \$1,200 (includes cost of bags)

Each attendee will receive a bag upon arrival. This sponsorship is a constant visual reminder throughout the conference and beyond. Up to four company names/logos can be placed on the conference bag.

Water Station – \$500 (plus cost of water bottles)

Sponsor a COVID-19 friendly water booth that will be set up next to your exhibit space where attendees can take a break and refresh before enjoying the rest of the APTA PA Annual conference.

Trail Map Stop – \$100

Drive traffic directly to your booth by becoming a mandatory stop on our exhibitor Trail Map! Attendees will receive Trail Map card in their registration packets with sponsoring companies' names. Each sponsoring company will receive branded stickers, and when the attendee visits your booth, you'll place a sticker on your company's "stop" on the Trail Map.

Headshot Booth - \$2,000

Help attendees look their best by sponsoring a professional headshot booth! A professional photographer will set up during two three-hour timeslots during the conference to take attendees' professional photos for use on their institutions' websites, social media and more. Sponsor receives signage at the photo booth and table placement next to it.

Photo Booth at Opening Reception - \$1,250

Add a fun element to our Friday Opening Reception! Your logo will appear with the APTA Pennsylvania logo on a custom border on all photos taken at the photo booth. Attendees can print and share photos on social media, expanding your company's visibility and creating a one-of-a-kind memento from the conference.

Charging Station – \$1,200

During a long day of sessions, attendees are bound to need some juice for their electronic devices. Sponsor a charging station located next to your exhibit table where attendees can plug in and recharge right next to your company.

REGISTER TODAY

SPONSORSHIP OPPORTUNITIES

EVENTS

Legislative Ambassador Luncheon - \$500 (2 available)

Attendees depend on this luncheon to learn about the latest legislation affecting PT practice. Sponsors receive their logo on an introductory slide as attendees enter the luncheon as well as verbal acknowledgement at the beginning of the session. Sponsors also receive signage at the entrance and table tent recognition on all tables inside the hall.

Opening Reception in Exhibit Hall – \$650 (10 available)

Help APTA Pennsylvania kick off its Open Reception! Sponsors receive signage at the entrance and on tables in the exhibit hall. Sponsors receive their logos on APTA Pennsylvania-cobranded coasters distributed to attendees with each drink during the reception. Sponsors also receive signage at the entrance and table tent recognition on all tables inside the hall.

Saturday Lunch in Exhibit Hall – \$750 (5 available)

Lunch will take place in the Exhibit Hall on Saturday. Sponsors will receive their logos on APTA Pennsylvaniacobranded reusable lunch bags distributed to all attendees. All sponsor logos will appear together on the branded lunch bags along with APTA Pennsylvania's logo. Sponsors also receive signage at the entrance and table tent recognition on all tables inside the hall.

Refreshments in Exhibit Hall – \$500 (2 available)

Allow attendees to refuel by sponsoring a refreshment break. Sponsors also receive signage at the entrance and table tent recognition on all tables inside the hall.

Brews & Business Membership Meeting - \$750 (3 available)

Help the membership mingle and learn about the past year of APTA Pennsylvania during its membership meeting on Saturday. Sponsors will receive their logo on APTA Pennsylvania-cobranded koozies distributed to all attendees at the event. All sponsor logos will appear together on the branded koozies along with APTA Pennsylvania's logo. Sponsors also receive signage at the entrance and table tent recognition on all tables inside the hall.

Special Interest Group Meetings - \$500 (7 available)

APTA PA's Special Interest Groups have the option to hold their annual business meetings in-person at the MovePA Conference, or virtual prior to the conference. Sponsor one of the seven in-person or virtual business meetings and receive a 3-minute introduction (given by the sponsoring company) at the beginning of the meeting. The format of each SIG meeting will be available one month prior to the conference.

Choose one SIG meeting to sponsor:

- Acute Care
- Geriatric
- Neurology
- Pediatric
- Physical Therapist Assistants
- Private Practice
- Student

Your Idea - Contact the Office

Have a unique idea to engage with our audience at the MovePA Annual Conference? Contact Helena Karlinski at 412-871-3406 x111or **hkarlinski@cmemanage.com** to share your idea.





ADVERTISING OPPORTUNITIES

PRINTED PROCEEDINGS BOOK

Space Secured by Aug. 15, 2022 Artwork Due Sept. 6, 2022

Cover – \$500 (3 available)

Create a lasting impact by sponsoring a cover ad in our on-site course proceedings booklet. Ad specs are: 8" wide by 10.5" high; full-color; no bleeds; PDF format only. Choose from:

- Inside Front
- Inside Back
- Back

Full-Page Ad – \$400 (4 available)

Share your message by sponsoring a full-page ad in our on-site course proceedings booklet. Ad specs are: 8" wide by 10.5" high; full-color; no bleeds; PDF format only.

Half-Page Ad – \$250 (6 available)

Share your message by sponsoring a half-page ad in our on-site course proceedings booklet. Ad specs are: 8" wide by 5" high; full-color; no bleeds; PDF format only.

Quarter-Page Ad – \$200 (8 available)

Share your message by sponsoring a quarter-page ad in our on-site course proceedings booklet. Ad specs are: 4" wide by 5" high; full-color; no bleeds; PDF format only.

PAST EXHIBITORS, SPONSORS & ADVERTISERS

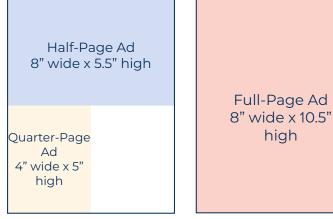
Academy of Geriatric Physical Therapy Academy of Pediatrics ACS Consultants Allard USA Avenue Medical Construction Aupply EBP Austill's Rehabilitation Services. Inc. Biodex Bioness **BMS Practice Solutions** Bryn Mawr Rehab Hospital Cardon Rehabilitation & Medical Equipment DeLaTorre Orthotics & Prosthetics E3 Diagnostics/Gordon Stowe Easy Walking, Inc. Foot Levelers

FOTO Fox Rehabilitation Frommer D'Amico Anderson Good Shepherd Rehabilitation Network Guardian Rehabilitation Services. Inc. Hanger Clinic HCR ManorCare Kindred Healthcare Lancaster General Health Micromedical Technology, Inc. Mitchell Martin Healthcare, LLC Numotion PCB Enterprises, LLC Peathry, LLC Penn Medicine Lancaster General Health

Pivot Physical Therapy The Pro Bono Network PTPN Rifton Select Rehabilitation, LLC ShoulderSphere Swann's Medical Billing Svstems4PT Tender Touch Rehab Services Therapeutic Articulations Theraplay's Family of Companies Tucker Arensberg, PC Troy Healthcare/Stopain Clinical UMFD Vestibular First Webster's Fitness Products. Inc.

Performance Health

ADVERTISING



REGISTER TODAY

EXHIBITOR RULES, REGULATIONS & GENERAL INFO

Indemnification

The exhibitor agrees to indemnify and hold harmless APTA Pennsylvania, its officers, directors, agents and employees from any and all claims of liability of third parties arising out of or related to the acts of omissions of the exhibitor in connection with the exhibitor's participation in the 2022 APTA PA Annual Conference.

The exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save APTA Pennsylvania, Kalahari Resort & Convention Center and its employees and agents harmless against all claims, losses and damages to persons

or property, or caused by exhibitor's installations, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence of the Kalahari Resort & Convention Center, its employees and agents.

Exhibiting Limitations

APTA Pennsylvania reserves the right to stop or remove from the conference any exhibitor, or its representative, performing an act or practice when in the opinion of conference management is objectionable or detracts from the dignity of the conference or is unethical to the business purpose of the conference. Conference management reserves the right to refuse admittance of exhibits or materials to the conference until all dues and fees are paid in full. No exhibitor shall hold any social event to which buyers are invited or entice buyers off the conference floor during official conference hours.

Booth Policy

All booths for the APTA Pennsylvania Annual Conference are tabletop exhibits. Exhibit personnel may not enter, photograph or video another exhibitor's booth without obtaining permission. This is out of respect for the rights of other vendors to conduct business during the exhibit hours without interference or improper intervention. APTA Pennsylvania, its representatives and its staff shall have free access to any exhibit at all times in the performance of their assigned duties. It is against APTA Pennsylvania's policy to "share" booth space. Each company that desires to conduct business at the APTA Pennsylvania Annual Conference must be an exhibitor or sponsor at the conference.

Companies whose products are used in conjunction with each other are prohibited from exhibiting in the same booth. Companies are permitted to locate their booths next to each other on the Exhibit Hall floor, if they desire. APTA Pennsylvania staff members are able to assist in ensuring your booths are placed on the floor plan to your best advantage during your booth draw time. Any company found to be in violation of this policy will be asked to remove all identifying information for the company that did not purchase a booth. This can include literature, signage, shirts with logos, etc. Companies that are not exhibiting at the conference cannot be represented at the conference in any manner.

Staffing of Booths

As a courtesy to our attendees, all exhibits must be open



on time and remain staffed each day during the dedicated hours. Exhibitors are only required to staff their booths during dedicated hours. Staffing is optional outside of dedicated hours – the Kalahari Resort & Convention Center urge exhibitor representatives to exercise precautions to discourage theft. See schedule on page 3 for more information.

Booth Assignment

The APTA Pennsylvania reserves the right to place reasonable limitations on the number of booths or tables to be rented by any exhibiting company. APTA Pennsylvania staff strives to provide a broad spectrum of products and services.

Dismantling of Exhibits

Dismantling of booth space prior to the designated teardown time is prohibited. This will result in a fine of \$1,000 and possible loss of future APTA Pennsylvania exhibit participation. Arrangements can be made in the event that it is absolutely necessary, at the exhibiting company's expense.

Exhibitor Service Kits

The Exhibitor Service Kit contains conference information, important dates and order forms for all conference services.

Compliance with Local Ordinances

Licenses and permits required by local statute, ordinance or regulation (if any) are to be obtained and paid for by the exhibitor. Each exhibitor will be individually responsible for compliance with local health, fire and safety ordinances and regulations. All products or services exhibited must comply with all state and local regulations, and with all current FDA regulations for such products and services highlighted in the section "FDA Compliance."

APTA Pennsylvania has no further responsibility to notify the exhibitors that this compliance is required.

Damage to Hotel Property

Exhibitors will be held responsible for any damage done to the Kalahari Resort & Convention Center by them, their employees or their agents. No nails, tacks or screws may be driven into the floor, wall or woodwork of the building.

Insurance

If you are using an Exhibitor Appointed Contractor [EAC] (an independent contractor hired by exhibiting companies to provide services that might include labor to build the booth, booth supervisors, booth designers, independent display companies, delivery personnel, technicians, manufacturing reps, etc.) for your booth, you are required to submit a Certificate of Insurance.

You are required to cover exhibit material against damage and loss and public liability insurance of at least \$1 million per occurrence and \$1 million per aggregate, against injury to the person and the property of others. Policies shall name APTA Pennsylvania as the additional insured. Certificates of Insurance must be received by Sept. 19, 2022.

APTA PA ANNUAL CONFERENCE

EXHIBITOR RULES, REGULATIONS & GENERAL INFO

Loss or Damage

All property of the exhibitor remains under the exhibitor's custody and control while in transit to and from the Kalahari Resort & Convention Center, during installation and removal, and while it is in the confines of the Kalahari Resort & Convention Center.

Neither APTA Pennsylvania, the Kalahari Resort & Convention Center nor any other of the officers, directors, agents or employees of any of the same are responsible for the safety of the exhibitor's property from theft, damage by fire, accident, vandalism or any other causes, and the exhibitor expressly waives and releases any claim or demand against any of them by reason of any damage to or loss of any property, except where the damage or loss is due to gross negligence or willful misconduct of the person or entities mentioned above, their agents or employees.

Company Description and Company Type

APTA Pennsylvania reserves the right to review and deny any companies based on the coalition's conflict of interests. Company descriptions are required upon registration, and all companies will be reviewed to ensure that they fall into the scope of companies allowed to exhibit at the APTA Pennsylvania Annual Conference.

Cancellations and Non-Payment/Refunds

Any and all cancellations must be received in writing. APTA Pennsylvania reserves the right to resell any canceled space. Please see below for cancellation schedule:

- If space is canceled before May 27, conference management will retain or exhibitor will pay a \$200 cancellation fee.
- If space is canceled between June 3, and July 25, conference management will retain or exhibitor will pay a \$350 cancellation fee.
- If space is canceled between July 26, and Aug. 31, conference management will retain or exhibitor will pay a \$400 cancellation fee.
- If space is canceled OR not paid in full after Aug. 31, conference management will retain or exhibitor will pay 100 percent of the total booth cost.

If the event is canceled because of reasons beyond the control of conference management, space fees or deposits already made will be returned to exhibitors on a pro rata basis, after all related event expenses incurred by conference management, through the date of cancellation, have been met and such refund shall be accepted by exhibitor in full settlement of all loss or damage suffered by exhibitor.

Space not paid in full by the deadline date of Aug. 31, 2022, will result in the space being released for non-payment. No exceptions will be made to this policy. Companies will be notified regularly of any outstanding balances. Deposits will not be returned, and no refunds will be issued after Aug. 31, 2022. Any company that registers after Aug. 31 must remit full booth payment within one week of the registration date or booth space will not be guaranteed.

Show management has the absolute right to cancel the contract if exhibitor fails at any time to comply with any of the terms, provisions, or conditions of the contract. Such cancellation shall be without liability on the part of the conference management, and in the event of cancellation, conference management shall retain all payments made by exhibitor for exhibit space. Conference management has the right to cancel the contract if exhibitor becomes insolvent.

Reservation of Right to Make Changes

Any matters not specifically covered herein are subject to Any matters not specifically covered herein are subject to decision by the APTA Pennsylvania Board and Executive Director. APTA Pennsylvania reserves the right to make such changes, amendments, and additions to these rules as it considers advisable for the proper conduct of the exhibit, with the provision that all exhibitors will be advised of any changes.

COVID-19 Liability Release Waiver

The World Health Organization has declared the novel Coronavirus (COVID-19) a worldwide pandemic. Due to its capacity to transmit from person-to-person through respiratory droplets, the government has set recommendations, guidelines, and some prohibitions which American Physical Therapy Association Pennsylvania (APTA PA), (here forward referred to as the "Organization") adheres to comply. All APTA PA Annual Conference attendees may be asked to complete a COVID-19 liability release waiver prior to attending this year's meeting.

Ready to Commit?

REGISTER TO

EXHIBIT TODAY!

ovePA

